

Kim Carter Terry County Clerk

Request to Redact Social Security Number From Public Documents

In accordance with Government Code Section 552.147(d), the following form is provided for the redaction of an individual's social security number.

Social security numbers will be redacted from the specific document(s) listed below. The requestor, or the requestors lawful representative must submit a detailed list of the documents from which the social security number is to be redacted.

Name Listed on Document(s)	Document #	Page # w/SSN	Volume/Page

I am the owner of the Social Security (SSN) that appears in the document(s) listed above.

I submit this request along with proof of my identification for the purpose of preventing full disclosure of my SSN, and I understand that the last four digits must remain in the public documents as required by law.

Note: Only a parent may request the redaction of a child's SSN on a document unless the child is of legal age at present.

Name: _____ Address: _____
 City/State/Zip: _____ Phone: _____

 Signature of Requestor

 Date

MAIL COMPLETED REQUEST TO:
 Terry County Clerk
 ATTN: Redaction Request
 500 West Main Rm 105
 Brownfield, TX 79316

FOR OFFICE USE ONLY	
Date Request Received: _____	Date Redaction Completed: _____
Identification Copied: _____	Website Notified to Update: _____
Redaction Process Completed By: _____, Deputy	
Comments: _____	